

Request for City Council Committee Action From the Department of Finance

Date:

July 16th, 2012

To:

Honorable Betsy Hodges, Chair Ways & Means Committee

Subject:

Approval of Official Publication No. 7636 Bids for Installation, Programming and

Commissioning of Building Automation Systems

Recommendation:

Acceptance of the low bid of Prairie Technologies, Inc. of Minnesota (d/b/a Direct Digital Controls) for an estimated expenditure in the amount of \$220,250.00 to furnish and deliver all materials, labor, equipment and incidentals necessary for the installation, programming and commissioning of building automation systems for the Minneapolis Finance/Property Services Department, as follows:

Base Bid:

\$229,000.00

Alternate No. 1A:

\$ 1,872.00 (Fixed annual fee for Vendor Hosted Server for three (3) years)

Alternate No. 1B:

8,750.00 (deduct for not installing operating system on City Server)

Terms are net-30 days

F.O.B.: Destination

Further recommend proper Officers be authorized and directed to execute a contract for this project, all in accordance with specifications prepared by EDI.

This has been approved the Civil Rights Department.	
Prepared by: Lay Van	
Gary Warnberg, Director, Purchasing	. ,
Approved by:	
Kevin Carpenter, Chief Financial Officer, Finance Dept.	
Paul Aasen, City Coordinator	
Financial Impact (Check those that apply) No financial impact - or - Action is within current department budget. (If checked, go directly to Background/Supporting Information) Action requires an appropriation increase to the Capital Budget Action requires an appropriation increase to the Operating Budget Action provides increased revenue for appropriation increase Action requires use of contingency or reserves XX Other financial impact (Explain): Action is within Budget	
Request provided to the Budget Office when provided to the Committee Coordinator	

Tabulation of four (4) bids received on Official Publication No. 7636 Bids for Installation, Programming and Commissioning of Building Automation Systems.

Attachments - Staff Recommendation **Tabulation Sheet**

CC:

B. Millberg

J. Burns

Mr. David Schlueter City of Minneapolis Purchasing 330 Second Avenue South – Suite 552 Minneapolis, MN 55401

June 20, 2012

Re: OP 7636: INSTALLATION, PROGRAMMING, AND COMMISSIONING OF BUILDING AUTOMATION SYSTEMS IN THIRTEEN FIRE STATIONS

Dear Mr. Schlueter:

The Department of Finance - Property Services Division has reviewed the bid of Direct Digital Controls. for the installation, programming, and commissioning of building automation systems at thirteen Minneapolis Fire Stations.

The Department of Finance finds the Alternate 1 bid in the amount of \$220,250 acceptable and recommends referral of the Low Qualified & Responsive Bid to the Regulatory, Energy, and Environment Committee for acceptance and referral to the full City Council, pending City of Minneapolis Civil Rights Department approval of the submitted bid.

Sincerely,

Brian Millberg Energy Manager Property Services

661 5th Avenue North

Minneapolis, MN. 55405

(612) 673-3024

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